Incase of reply, the number and date of this letter be quoted
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Your Ref No.:.....

GHANA TERTIARY EDUCATION COMMISSION
GTEC
Driving a World Class Tertiary Education System for National Development

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24th November 2026

VICE-CHANCELLORS
TECHNICAL UNIVERSITIES
GHANA

Dear Sir/Madam,

MANDATORY MINIMUM REQUIREMENTS FOR ADMISSION INTO HIGHER NATIONAL DIPLOMA (HND) AND 2-YEAR DIPLOMA PROGRAMMES AT TECHNICAL UNIVERSITIES

The above subject matter refers.

The Ghana Tertiary Education Commission on November 23 & 24, 2026 held a meeting with representatives of all 10 (ten) Technical Universities to discuss issues on admission requirement for tertiary diploma programmes.

The Commission recommends the minimum national entry requirement for Higher National Diploma (HND) and 2-year Diploma programmes (per attached).

All Technical Universities are hereby advised to comply with this directive.

Counting on your cooperation in this instance.

Yours faithfully,

PROF. AHMED JINAPOR ABDULAI
DIRECTOR-GENERAL

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MINIMUM ENTRY REQUIREMENTS FOR ADMISSION INTO HIGHER NATIONAL DIPLOMA (HND) AND 2-YEAR DIPLOMA PROGRAMMES

1. Senior Secondary School Certificate Examinations (SSSCE) and West African Senior School Certificate Examination (WASSCE) Candidates

A. Higher National Diploma Programmes

The duration of HND programme is 3 years.

The general requirements for admission of WASSCE and SSSCE candidates into Higher National Diploma programmes are three (3) credit passes in three core subjects, and three (3) credit passes in three relevant elective subjects.

i. *SSSCE Candidates*: Passes (A-D) in six (6) subjects comprising three core subjects, including English, Mathematics and General Science/ Social Studies plus three (3) relevant elective subjects.

ii. *WASSCE Candidates*: Credit Passes (A1-D7) in six (6) subjects comprising three core subjects, including English language, Mathematics and General Science/Social Studies plus three (3) relevant elective subjects.

B. 2 – year Diploma Programme

The duration of 2-year diploma programme is 2 years.

i. *SSSCE Candidates*: Passes (A-D) in five (5) subjects comprising three core subjects, including English, Mathematics and General Science/ Social Studies plus two (2) relevant elective subjects.

ii. *WASSCE Candidates*: Credit Passes (A1-D7) in five (5) subjects comprising three core subjects, including English language, Mathematics and General Science/Social Studies plus two (2) relevant elective subjects.

C. Mature Applicants

- The applicant must be at least 25 years old, and show proof of age with birth certificate or any legitimate documentary proof of birth date which is at least 5 years old at the time of application;
- Passes in (A1-E8) in 6 subjects namely English, Mathematics and General Science and 3 elective subjects in a relevant area.

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- With 5 years' working experience

Admission of Higher National Diploma (HND) and Diploma Candidates to First Degree Programmes

- Applicants must have graduated with a good HND certificate (i.e. at least 2nd Class Lower Division or better). Such applicants should be placed at level 300.
- Applicants must have graduated with a good Diploma certificate (i.e. at least 2nd Class Lower Division or better). Such applicants should be placed at level 200.

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